

TRIBAL WELFARE DEPARTMENT :: I.T.D.A. PADERU-531024  
VISAKHAPATNAM DISTRICT :: ANDHRA PRADESH

Rc.No:686/2015/A2.

Date: .10.2018

**TENDER NOTIFICATION**  
**(Two Cover System)**

**Sub:- Supply and Commissioning of Aluminum Ladders, Pepper threshers, Pepper cleaner & Grader, Turmeric Boiler and Polisher, Turmeric Powder Making unit from SPICES BOARD approved firms–Reg.**

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The Project Officer, I.T.D.A. Paderu invites Sealed Tenders from **SPICES BOARD approved firms** for supply and commissioning of **Aluminum Ladders, Pepper threshers, Pepper cleaner & Grader, Turmeric Boiler and Polisher, Turmeric Powder Making unit**. The specifications of the above units are mentioned in the left side column of the **Annexure 1**.

This tender is governed by the following Terms and Conditions set out under different Heads:

**PROCEDURE FOR SUBMISSION:**

1) The process of Tender shall involve submission of bids in two parts namely Technical Bid and Financial Bid.

**2) Technical Bid**

i) The 'Technical Bid' contains details on the profile of company/ firm and other relevant information supported by appropriate documents. The format of technical bid is furnished in **Annexure 2**.

ii) A demand draft towards EMD for an amount of Rs.1,00,000/- (Rupees one Lakh only) per each item/unit drawn in favour of "Project Officer, ITDA, Paderu" Payable at Paderu should be enclosed along with the Technical Bid. Technical bid not accompanied with the EMD will be summarily rejected. EMD by way of cheque will not be accepted and if found, the technical bid will be rejected.

iii) The EMD amount of the un-successful bidders will be returned after the completion of bidding process.

iv) The Technical Bid along with the DD should be enclosed in a sealed cover and super scribed as "**Technical Bid**".

v) **The Technical Bids not accompanied by the following documents/ information will be liable for rejection.**

- a) Duly filled proforma as per Annexure-2.
- b) Proof of Company Registration (As per sl.no.5 of Annexure-2).
- c) Brief profile of company (As per sl.no.6 of Annexure-2).
- d) Copy of GST Registration (As per sl.no.7 of Annexure-2).
- e) Proof of financial turnover during last 3 years (As per sl.no.8 of Annexure-2).
- f) Copy of the 'Import-Export Code' Certificate, in case of importer of machinery (As per sl.no.10 of Annexure-2).
- g) A copy of the valid MOU or License or Agreement between importer and the foreign supplier or letter of authorization from foreign supplier, in case of sole authorized importers/ distributors (As per sl.no.11 of Annexure-2).

### **3) Financial Bid**

- i) The **"Financial Bid"** shall be submitted in the prescribed format as indicated in **Annexure-3**.
- ii) In the financial bid, the Bidders shall mention the make and model of the machinery and accessories in the middle column of the format.
- iii) The basic rate for the machinery and accessories (excluding taxes) shall be given in the right side column of the format.
- iv) The total amount should be written both in figures and words. In case of any discrepancy, the amount given in words will be taken as final.
- v) The L-1 will be decided on all the costs inclusive of transportation, installation, cost of warranty, services & insurance, if any.
- vi) Brochures pertaining to unit should be enclosed with the financial bid.
- vii) The **"Financial Bid"** should be enclosed in a sealed cover and super scribed as **"Financial Bid"**.

4) The sealed covers containing 'Technical Bid' and 'Financial Bid' should be enclosed in another bigger sealed cover. The big sealed cover containing sealed covers of 'Technical Bid' and 'Financial Bids' should be submitted to **Project Officer, ITDA, Paderu-531024, Visakhapatnam District and put the cover manually in tender box kept in ITDA, Paderu before due date** by clearly superscribing on the cover **"Tender for the Supply and Commissioning of CCDP MATERIAL"**.

5) The last date for submission of sealed Tenders is **31-10-2018 by 1.00 P.M.** Any Tender received after the prescribed date and time will not be accepted. Tenders through postal/courier/email not entertained.

6) All pages of the 'Technical Bid' and "Financial Bid" shall be signed by the authorized person only. Attested copy of the Partnership Deed and authorization letter for signing of bids, with necessary seal and signature shall be submitted along with Technical Bid. In case of proprietary concern, it shall be signed by the proprietor.

7) Every correction in the Tender document shall be attested by the authorized person signing the tender, failing which the Tender shall be rejected.

8) It may be noted that incomplete 'Technical Bid' or 'Financial Bid' in any form will be liable for rejection.

9) The tender shall be rejected, if the Tenderer is a defaulter in the previous transactions of the ITDA, Paderu or other Government Departments/ Agencies.

#### **OPENING AND SCRUTINY OF TECHNICAL BIDS:**

11) The opening of 'Technical Bids' will be taken up in the presence of authorized representatives of the Tenderers on **31-10-2018 at 3.00 P.M.** at the office of Project Officer, ITDA, Paderu, Visakhapatnam District, Andhra Pradesh. The representatives without valid authorization letter will not be permitted to take part in the Tender opening meeting.

12) The scrutiny of 'Technical Bids' will be undertaken by a Committee specially constituted for the purpose. The Technical Bids will be evaluated for completeness.

#### **OPENING OF FINANCIAL BIDS**

13) The "**Financial Bid**" of only the qualified Tenderers in the Technical Bid will be opened by the Tender Scrutinizing Committee in the presence of Tenderers or their authorized representatives at the office of the Project Officer, ITDA, Paderu. The date for opening of Financial Bids will be intimated to successful Technical Bidders by phone message/email.

## AWARD OF TENDER

14) The Tender Scrutinizing Committee will recommend for acceptance or rejection of the Tender to the Tender Accepting Authority viz., **Project Officer, ITDA, Paderu.**

15) Upon approval of the Competent Authority, the successful tenderer will be informed of the decision on acceptance of his tender through work order.

16) The successful tenderer has to execute an **agreement on a Non-Judicial Bond paper** of Rs.200/- (Rupees two hundred only) within **ten days** from the date of receipt of the work order. If the tenderer fails to turn up to execute the agreement and to take the job as assigned within the above stipulated period, the contract will be terminated and the EMD will be forfeited by the **Project Officer, ITDA, Paderu.** Such tenderer will be considered as defaulters and not considered for future tenders for a period of three years.

17) The EMD will be returned subject to satisfactory installation of units. The successful bidder is liable to bear expenditure in rectification of any defective service noticed during the guarantee period.

18) The successful bidder will have to supply the units within sixty (**60**) days from date of issue of work order. Failure to comply with this will amount to cancelling of work order and forfeiture of EMD amount.

19) The successful bidder shall supply and install the units as per the approved specifications and approved rates within (**60**) days.

20) The successful Bidder should supply a tool kit, operation manual containing operational procedure, periodic maintenance details, trouble shooting, safety precautions and list of spares, if any, along with the unit.

21) The successful Bidder shall provide a minimum of one year warranty on the units from the date of supply/installation. Spares should be made available at least for five years from the date of sale.

22) The successful bidder is liable to bear expenditure in rectification of any defective service noticed, failure to rectify the defect, will result in initiation of legal action.

**23) The payment will be made after completion of supply and installation of units after dully submitting the bills, report of the committee about satisfactory completion of supply/installation, applicable deductions such as income tax will be made as per prescribed rate in force. No increase in the quoted rates will be allowed during the period of contract. No advance payment will be made.**

24) There shall not be any upward revision of the rates, due to any unforeseen conditions during the period of validity period of the Tender.

25) Non-compliance to any terms & conditions stipulated in the tender document/ agreement at any time during the validity of tender will be considered as violation of tender agreement and the ITDA, Paderu reserves the right to take appropriate penal action.

26) If the successful tenderer fails to complete the supply within the stipulated time the **Project Officer, ITDA, Paderu** has the right to terminate the contract by forfeiting the EMD. After termination the Project Officer, ITDA, Paderu can source any other company/Agency at the risk and cost of the successful tenderer.

27) However, the time can be extended by mutual agreement only where the supply cannot be completed due to natural calamities and other unforeseen reasons beyond the control of the parties. The extension of time for supply is entirely at the discretion of the **Project Officer, ITDA, Paderu**.

#### **RIGHTS RESERVED**

28) The **Project Officer, ITDA, Paderu** reserves the right to accept or reject any of the Tender even after opening of the "Technical Bid" and/ or "Financial Bid" without assigning any reasons what-so-ever and does not bind itself to accept the lowest Tender for any specific model or brand.

#### **GENERAL CONDITIONS**

29) The Tenders submitted with conditions attached, if any are liable for rejection.

30) If any dispute arises out of this Tender process, the decision of the Competent Authority of the **Project Officer, ITDA, Paderu** shall be final.

31) For any legal remedies, the Court at Paderu shall only have the jurisdiction.

Signature

ANNEXURE-1**SPECIFICATIONS OF C.C.D.P. MATERIAL**

Sl. No.	Activity	No.of Units required	Specifications
1	Aluminum ladders	1000	20 ft + 10 ft Aluminum Extension Ladder with 225 lb load capacity
2	Pepper threshers	100	Pepper Thresher with 5 HP Diesel – 500 kgs capacity per hour along with Diesel Engine.
3	Pepper cleaner and graders	100	Cleaning machine with Aspirator, De-Stoner and Grader, Capacity – 250 to 500 kgs per hour with diesel Engine 5 HP motor.
4	Turmeric boilers and polishers	20	<b><u>Turmeric Boiler –</u></b> 1800 kg/hour cooking capacity, 1200 L water tank capacity <b><u>Polisher –</u></b> 1600 kg capacity.
5	Turmeric powder making unit	2	1) Set of Turmeric Powder Machine unit with Blower with capacity of 100 to 150 kgs per hour including accessories. (Air valve and Gear motor, Dust collector, Separator etc.,). 2) 20 HP Electrical Motor. 3) Elec. Panel Board. 4) Cost inclusive of Erection and commissioning charges.

**FORMAT OF TECHNICAL BID**

<b>Sl.No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Name of the company	
2.	Name of the proprietor/authorized person & designation	
3.	Address with phone no./ fax/ e-mail	
4.	Address of manufacturing facility/ unit	
5.	Whether registered as company, if so details there of:  (Also attach the proof of registration such as Notarized copy of permanent SSI Certificate for SSI Unit or copy of acknowledgement of the Memorandum submitted to SIA of Ministry of Industry for non-SSI Unit should be furnished)	
6.	Brief profile of company including the following details. <ul style="list-style-type: none"> <li>• Year of establishment</li> <li>• No. of technical personnel employed in production and services;</li> <li>• List of plant/ equipment installed at the manufacturing facility</li> <li>• List of quality control equipment and testing facility available in factory.</li> <li>• A Write-up on quality control measurement adopted by the firm for ensuring quality</li> </ul> <b>(The company profile should be furnished in separate sheet/s)</b>	

7.	GST Registration (copy to be enclosed)														
8.	Financial turnover during last 3 years (pl. enclose audited statement of accounts)	2015-16	- Rs.												
		2016-17	- Rs.												
		2017-18	- Rs.												
9.	List of machineries manufactured/licensed to be imported/assembled. (Please mention the No. of units sold during past 3 years year wise)														
	<table border="1"> <thead> <tr> <th></th> <th colspan="3">No. of units sold</th> </tr> <tr> <th>Name of machinery</th> <th>2015-16</th> <th>2016-17</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				No. of units sold			Name of machinery	2015-16	2016-17	2017-18				
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Name of machinery	2015-16	2016-17	2017-18												
	<b>NB: Please provide list of customers with their contact details</b>														
10.	In case of importer, details of Import-Export Code. (copy to be enclosed)														
11.	In case of imported machinery, details of MOU/ license/ authorization from the manufacturer:														
	<table border="1"> <thead> <tr> <th>Name &amp; model of the machinery imported</th> <th>Name of manufacturing company</th> <th>Country of manufacturing</th> <th>Validity of license/ MOU/authorization from the Principal manufacturer</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Name & model of the machinery imported	Name of manufacturing company	Country of manufacturing	Validity of license/ MOU/authorization from the Principal manufacturer								
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	(Please use additional sheet, if required)														
12.	Details of No. of authorized dealers/ service providers <b>(Please enclose the list as per the format given below)</b>														
	<table border="1"> <thead> <tr> <th>Name of dealer/ distributor</th> <th>Address with phone no./ Fax/ Email</th> <th>Name of owner/ contact person</th> <th>Jurisdiction</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Name of dealer/ distributor	Address with phone no./ Fax/ Email	Name of owner/ contact person	Jurisdiction								
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13.	Has your company defaulted/ been blacklisted by any Govt. agency in the past?	Yes/ No													
14.	Whether the firm approved by SPICES BOARD (please give proof)														



**DECLARATION**

I/ We hereby declare that the information furnished in this statement is true and correct to the best of my knowledge and I/ we am/are aware that in case of any information is found to be incorrect at a later date my/our company will be liable for disqualification from participation in any of tender.

Place:

(Signature)

Date:

Name & Designation  
(company seal)

**FORMAT OF FINANCIAL BID**

<b>Specifications (as per Annexure 1)</b>	<b>Model &amp; Details of the Machinery and Accessories being quoted</b>	<b>Basic Price of the machinery (Rs.) excluding GST</b>
<b>Aluminum ladders</b>		
<b>Pepper threshers</b>		
<b>Pepper cleaner and graders</b>		
<b>Turmeric boilers and polishers</b>		
<b>Turmeric powder making unit</b>		
<b>Total Cost (Rs)</b>		
<b>Applicable GST (Rs)</b>		
<b>Grand Total (Rs)</b>		
<b>Other charges, if any</b>		
<b>Total Amount (Rs)</b>		
<b>Total Amount in words</b>		

Note: Please enclose brochures pertaining to unit, accessories.

Place:  
Date:

(Signature)  
Name & Designation  
(Company seal)