

పత్రిక ప్రకటన

జిల్లా ఆరోగ్య మరియు కుటుంబ సంఘం (ఆర్.ఎన్.టి.సి.పి.), విశాఖపట్నం

ఆర్.సి. నెం. 85/ఎన్.ఎ./ఆర్.ఎన్.టి.సి.పి./వి.ఎన్.పి./2018 తేది : 20-03-2018 జిల్లా ఆరోగ్య మరియు కుటుంబ సంఘం (ఆర్.ఎన్.టి.సి.పి.) విశాఖపట్నం వారి ఆధీనంలో ఉన్న దిగువ ఉద్యోగాలకు అర్హత గల అభ్యర్థుల నుండి విశాఖపట్నం జిల్లాలో కాంట్రాక్టు పద్ధతిలో ఒక సంవత్సర కాలం పని చేయుటకు దరఖాస్తులు ఆహ్వానించబడుచున్నవి.

క్రమ సంఖ్య	ఉద్యోగం పేరు	ఖాళీల సంఖ్య
1	ల్యాబ్ టెక్నిషియన్ (ఎల్.టి.)	03
2	సీనియర్ టి.బి. సూపర్వైజర్ (ఎన్.టి.ఎన్) - ఎక్స్ సర్వీస్ మెన్ (Ex servicemen only)	01
3	టి.బి. హెల్త్ విజిటర్(టి.బి.హెచ్.వి.)- ఎక్స్ సర్వీస్ మెన్ (Ex servicemen only)	01
4	డిస్ట్రీక్ట్ పి.ఎం.డి టి. అండ్ టి.బి. హెచ్ ఐ. వి. కోర్డినేటర్	01
5	పి.పి.ఎం. కోర్డినేటర్	01
6	సీనియర్ టి.బి. ల్యాబ్ సూపర్వైజర్ (ఎన్.టి.ఎల్.ఎన్)	01

దరఖాస్తులు తేది. 20-3-2018 నుండి 27-3-2018 సాయంత్రం 5 గ.ం., లోపు మాత్రమే అందజేయవలెను

అప్లికేషన్ ఫారం ను <http://visakhapatnam.nic.in> నుంచి డౌన్ లోడ్ చేసుకొనవలెను.

పూర్తి వివరాలకు <http://visakhapatnam.nic.in> ను సందర్శించండి. అభ్యర్థులు దరఖాస్తులును స్వయంగా

జిల్లా క్షయ నివారణా అధికారి వారి కార్యాలయం, opp. మెంటల్ కేర్ హాస్పిటల్, GHCCD కేంపస్ , పెదవాలెర్, విశాఖపట్నం-17 కు అందజేయవలెను.

సం /- జిల్లా కలెక్టర్ & చైర్మన్
జిల్లా ఆరోగ్య మరియు కుటుంబ సంఘం (ఆర్.ఎన్.టి.సి.పి.),
విశాఖపట్నం

**Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff**

LAB TECHNICIAN

Sl.No	Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities	Honorarium per month
1	RNTCP Lab Technician/ Sputum Microscopist	1. Intermediate (10+2)and Diploma or certified course in Medical Laboratory Technology or equivalent.	1. One year experience in RNTCP or Sputum smear microscopy 2. Candidates with Higher qualification (for example Graduates) shall be preferred	1. Follow the standard operating procedures for sputum smear microscopy, including sputum collection, smear-making, staining and reading the smears, etc. 2. Maintain the Laboratory Register and report the results to the Medical Officer managing the patient. 3. Coordinate with other staff to ensure that patients with productive cough for two weeks or more and symptomatic contacts of TB patients undergo sputum examination and receive sputum containers and necessary instructions. 4. Promote AFB microscopy as primary tool for diagnosis of TB. 5. Assist the MO-PHI in identification of MDR-Suspect and ensure collection and transportation of sputum specimens for Culture and DST as per guidelines. 6. Organize and supervise the disposal practices of contaminated lab material as detailed in the Laboratory Manual. 7. Assist STLS in implementation of RNTCP Lab Quality Assurance 8. Assist in implementation of new TB Diagnostic Tools in RNTCP 9. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 10. Any other job assigned as per program need	Rs. 10,000/-

Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff
SENIOR TREATMENT SUPERVISOR (STS)

Sl.No	Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities	Honorarium per month
2	Senior Treatment Supervisor (STS)	<p>1. Bachelor's Degree OR Recognized sanitary inspector's course 2. Certificate course in Computer operation (minimum 2 months) 3. Permanent two wheeler driving license & should be able to drive two wheeler</p>	<p>1. Tuberculosis health visitor's recognized course 2. Govt. recognized degree/ diploma in Social work or Medical Social work 3. Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers</p>	<p>1. Assist DTO and MOTC to carry out all TB control activities under RNTCP including PMDT, TB/HIV coordination and PPM. 2. Coordinate with all concerned to ensure that all contacts of sputum positive patients are screened for TB 3. Assist the MO-PHI in organizing DOT services for TB patients in his/her assigned TU 4. Ensure retrieval of defaulters as per schedule. 5. Maintain the TB Register, incorporating required information with respect to all cases diagnosed in the Block/TB Unit; ensure notification of TB Cases in his/her assigned TB Unit 6. Supervise referral and feedback/transfer-in & out activities for TB patients in assigned TB Unit 7. In close coordination with STLS, assist MOTC in preparation of Quarterly Reports on case finding, sputum conversion & treatment outcome, Programme Management and submission to the DTO. 8. Supervise each PHI in the area at least once every month, on a systematic schedule. 9. Assist DTO and MOTC in ensuring regular supply of drugs and other logistics to all PHIs in the Block/TB Unit. 10. Ensure maintenance of RNTCP Drug Stock Register at all stocking points; Monitoring of consumption of drugs with respect to their shelf life and ensure that no drugs get expired. 11. Retrieve unconsumed medicine boxes of patients who have defaulted/died/transfer out etc.and assist in reconstitution of medicine boxes at the district level 12. Visit all patients at home before registration and provide health education and counseling to the patients and family. 13. Facilitate organizing patient provider interaction meetings and community meetings. 14. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 15. Assist PMDT Coordinator by providing line-list of DR-TB suspects and updating the TT cards of MDR-TB patients on a fortnightly basis, in coordination with STLS 16. Identify and facilitate the training of recognized DOT Providers 17. Any other job assigned as per program need</p>	Rs.15,000/-

**Revised National Tuberculosis Control Program (RNTCP)
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TUBERCULOSIS HEALTH VISITOR(TBHV)

Sl.No	Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities	Honorarium per month
1	Tuberculosis Health Visitor(TBHV)	<p>1. Graduate OR</p> <p>2. Intermediate (10 + 2) and experience of working as MPW/LHV/ ANM/ Health worker / Certificate or higher course in Health Education / Counselling OR</p> <p>3. Tuberculosis health visitor's Recognized course</p> <p>4. Certificate course in Computer operations (minimum two months)</p>	<p>1. Training course for MPW or recognized sanitary inspector's course</p>	<p>1. Ensure regularity of DOT for all types of TB patients, as per RNTCP guidelines</p> <p>2. Responsible for decentralization of DOT services and supervision of DOT Centres in the assigned geographic area</p> <p>3. Verify address of all diagnosed TB patients and educate patients and their families on the plan of treatment.</p> <p>4. Arrange time and place for DOT, according to the patient's convenience.</p> <p>5. Ensure that follow-up smear/culture/DST examinations of sputum are carried out as per the stipulated schedule.</p> <p>6. Maintain the Treatment Card and record information & transfer this information to the original Treatment Card at the CHC/PHC/DMC/treatment centre during periodic meetings.</p> <p>7. Assist the DTO in establishing TB Surveillance systems(TB Case Notification activities, ICT)</p> <p>8. Take steps for immediate retrieval of defaulters; During the intensive phase it should be no later than the day after the default, and during the continuation phase within a week of the default.</p> <p>9. Assist STS in PMDT, TB/HIV collaborative activities and PPM activities</p> <p>10. Maintain relevant records.</p> <p>11. Line-listing of PP/NGO, one-to-one interactions/sensitization for involvement</p> <p>12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action</p> <p>13. Any other job assigned as per programme need</p>	Rs. 10,000/- + FTA(1500)/-

**Revised National Tuberculosis Control Program (RNTCP)
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DISTRICT PMDT AND TB/HIV COORDINATOR

Sl.No	Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities	Honorarium per month
1	District PMDT and TB/HIV coordinator (erstwhile Senior DOTsplus & TBHIV Supervisor)	<ol style="list-style-type: none"> 1. Graduate 2. Certificate course in Computer operation (minimum two months) 3. Permanent two wheeler driving license & should be able to drive two wheeler 	<ol style="list-style-type: none"> 1. At-least 2 years of work experience under RNTCP or 5 years experience in any public health programme in a supervisory capacity. 2. Good communication skills in local language & willing to travel in the area of work 	<ol style="list-style-type: none"> 1. Assist DTO in organizing PMDT Services in the district 2. Assist DTO in organizing TB HIV co-ordination activities in the district 3. Facilitate MOs, STSs, STLs, LTs and other health system staff to subject all DRTB suspects to appropriate diagnostic tests at an RNTCP certified laboratory. 4. Identification and training of DOT providers for DRTB patients and maintenance of a directory of such DOT providers at the district level. . 5. Maintain and update the district level DRTB treatment cards, and other records and reports. 6. Supervise all DRTB treatment observation centres once in quarter. 7. Liase with respective DR-TB centre(s) for exchange of information and patient management 8. Assist the DTO for providing training to the staff of health facilities under his/ her jurisdiction to carry out PMDT related activities. 9. Establish liaison with private practitioners, NGOs and other sector dispensaries / hospitals to provide PMDT services as per the programme guidelines 10. Assist the program officers/staff in activities related PMDT drug logistics management 11. Organizing training of staff in TB/HIV collaborative activities, including intensified TB-HIV package of services in the district 12. Prepare and maintain a directory of ICTCs, ART Centres/LACs, Community Care Centres and NGOs working in NACP in the district and the collaborating RNTCP centres. 13. Assist the nodal officer in coordinating regular sharing of the information related to TB-HIV coordination. 14. Ensure complete, correct and timely compilation and transmission of PMDT/TB-HIV information. 15. Establish linkages with DTC, DAPCU, collaborating NGOs and hospitals of the district. 16. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 17. Conduct home visit to newly diagnosed DR-TB patients of the district on a monthly schedule 18. Any other job assigned as per programme need 	Rs.19,000/-

**Revised National Tuberculosis Control Program (RNTCP)
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DISTRICT PPM (PUBLIC PRIVATE MIX) COORDINATOR

SI.No	Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities	Honorarium per month
5	District PPM (public private mix) Coordinator	<p>1. Post Graduate</p> <p>2. One year Experience of working in field of Communication /ACSM / Public-Private Partnership / Health projects / programs</p> <p>3. Permanent two wheeler driving license & should be able to drive two wheeler</p>	<p>1. Preference to those who have worked in RNTCP</p> <p>2. Certificate / Diploma / Degree/Masters holders in Social Sciences/ Mass Media / Communication /Rural Development Advocacy / Partnerships / related field</p> <p>3. Basic knowledge of computers</p>	<p>To assist the District TB officer(in co-ordination with State PPM coordinator) in :</p> <ol style="list-style-type: none"> 1. Implementation of PPM and ACSM activities at the district and sub-district level. 2. Assisting the DTO in mapping and line listing of all stake holders, identifying NGOs, Private providers for partnerships and facilitating the process of partnerships. 3. Coordinating workshops / meetings for improving involvement of PPs & NGOs. 4. Collating the required information from NGOs / PPs / Partners to enable quality monitoring and enhancing TB control activities. 5. Compiling necessary documents for disbursal of Grant in Aid to NGOs and PPs 6. Facilitating periodic review of partnerships with different stakeholders 7. Facilitate ACSM activities in coordination with the IEC officer and PPM partners. 8. Coordinating with the medical college / hospitals / teaching institutes / schools for improved involvement in the program. 9. Coordinating with corporate / private hospitals for their involvement in the program. 10. Monitoring PPM activities of partners at field level on behalf of DTO 11. Prepare monthly and quarterly report of ACSM/PPM activities for DTO 12. Documentation of best practices of PPM partners for annual reports. 13. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 14. Any other job assigned as per program need 	Rs.19,000/-

**Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff**

SENIOR TUBERCULOSIS LABORATORY SUPERVISOR (STLS)

Sl.No	Category/ Job title	Essential Qualification/ Requirements	Preferential Qualification	Job Specification/ responsibilities	Honorarium per month
6	Senior Tuberculosis laboratory supervisor (STLS)	<ol style="list-style-type: none"> 1. Graduate 2. Diploma in Medical Laboratory technology or equivalent from a govt recognized institution 3. Permanent two wheeler driving license & should be able to drive two wheeler 4. Certificate course in Computer operations (minimum two months) 	Minimum one year experience in RNTCP	<ol style="list-style-type: none"> 1. Will be responsible for maintaining the quality of sputum microscopy and smooth functioning of laboratory services. 2. Organize smear examination at the designated microscopy centres of the sub-district, 3. Organize regular training and continuing education of the laboratory technicians. 4. Supervise all designated microscopy centres at least once a month. 5. Promote AFB microscopy as primary tool for diagnosis of TB. 6. Check the record-keeping pertaining to sputum microscopy services 7. Ensure Proper disposal of contaminated lab material in designated microscopy centres. 8. Implementation of all components of RNTCP lab Quality Assurance. 9. Coordinate with STS to ensure that all TB patient diagnosed are initiated on treatment. 10. Co-ordinate with STS and PMDT Coordinator in updation of relevant RNTCP records, line-list of DR-TB Suspects and preparation of Quarterly Reports 11. Ensure that diagnostic and follow up sputum specimens for Culture/DST of DRTB suspects/patients are sent from the DMCs to Culture/DST Laboratories as per RNTCP guidelines. 12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 13. Any other job assigned as per program need 	Rs. 15,000/-

Selection Procedure

Initial appointment to all the posts will be on contractual basis for a maximum period of one year at a time and renewable for one year at a time subject to satisfactory performance. In case staff are deputed to the posts from State government, the maximum budgetary amount as per budgetary norms may be sanctioned, provided:

- Deputed staff meet all eligibility requirements.

- Deputed staff work exclusively on TB control activities.
- Deputed staff are under administrative control of TB Officer.
- State government begins the process of establishing the positions as regular State govt. posts.

Criteria for Selection

- The posts should be advertised by the State/District Health society in at least two leading newspapers published in the state. Applications, if need be, should be short-listed on the basis of pre-determined criteria subject to fulfillment of eligibility criteria.
- A Selection committee may be constituted by the Chairman of the Society for short-listing and interview of the candidates. Suitable number (atleast 5:1 ratio) of candidates in the panel may be kept in waiting list which should be valid upto one year from date of joining the first candidate.
- In the offer of appointment it should be specifically mentioned that the appointment will be purely on contractual basis. The list of selected candidates may be forwarded for information to the State TB Officer

Age Limit : Maximum 65 years

Period of Engagement

- One year (may be extended subject to satisfactory performance)

Remuneration

- The budgetary provision for different categories of contractual staff is as under approved financial norms for 2012-17

Common Points: Everyone joining the program must agree to have:

1. A Mobile contact number working for incoming calls at least during duty hours
2. Should reside at the duty headquarter
3. Should be computer literate(except Driver)
4. Should have PAN / Aadhar card number
5. At the time of execution of agreement, consultancy fees will be subjected to TDS at applicable rate
6. Should be able to drive, wherever applicable, the type /make of the two wheeler available provided by the program

All the existing staff to be continued and contract to be renewed based on satisfactory performance irrespective of the change in the eligibility criteria. If existing staff fails to fulfill the eligibility criteria related to computer education, two wheeler driving license /able to drive two wheeler (wherever applicable)and the above mentioned conditions under common points within one year, then the health society must ensure fulfillment of these eligibility criteria.

GOVERNMENT OF ANDHRA PRADESH

RECRUITMENT OF DISTRICT HEALTH & FAMILY WELFAER SOCIETY(RNTCP), TO WORK ON CONTRACT BASIS
IN THE VISAKHAPATNAM DISTRICT

APPLICATION FORM

REGISTARION NO.

(TO BE FILLED BY THE OFFICE)

POST FOR WHICH APPLICATION MADE

Paste photograph here
and sign across it

1.	Name of the Candidate								
2 a.	Name of the Father								
2 b.	Name of the Mother								
2 c	Name of Husband/wife(if married)								
3	Sex								
4	Date of Birth								
5	Social Status (Please tick)	OC	BC A	BC B	BC C	BC D	BC E	SC	ST
6	Whether physically handicapped (Please tick)	YES/NO							
6 a	If yes please mention category(Please tick)	HH / OH / VH							
7	Whether Ex.Service man/Woman	YES/NO							

DETAILS OF SCHOOL EDUCATION

CLASS	YEAR OF PASSING	DISTRICT IN WHICH STUDIED
IV		
V		
VI		
VII		
VIII		
IX		
X		

STUDY CERTIFICATES FROM IVTH TO XTH SHOULD BE ENCLOSED OTHERWISE CANDIDATE WILL BE TREATED AS NON LOCAL

EDUCATIONAL QUALIFICATIONS:

QUALIFICATION	YEAR OF PASSING	NAME OF THE COLLEGE/ UNIVERSITY

ADDRESS PARTICULARS

Name :

Father/Husband Name :

House No. :

Street :

Village/ Town :

District :

Pin :

Cell No / Ph.No :

Email Id :

**Encl: Xerox Copies should be submitted
with proper attestation**

Name & Signature of the Candidate